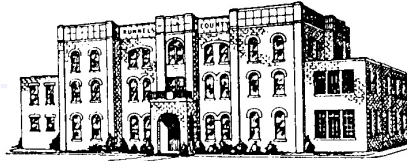


# RUNNELS COUNTY

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Nancy Evans, Chief Deputy Clerk  
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RUNNELS COUNTY COURTHOUSE  
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## **Recording Requirements**

### **Texas Local Government Code - LOC GOV'T § 191.007. Specifications for Legal Papers; Increased Fees**

- (a) A legal paper presented to a county clerk for filing or for recording in any county must meet the requirements prescribed by Subsections (b) through (g). Except as provided by this section, a county clerk may not impose additional requirements or fees for filing or recording a legal paper.
- (b) A page is considered to be one side of a sheet of paper. A page must:
- (1) be no wider than 8 1/2 inches and no longer than 14 inches;
  - (2) have a sufficient weight and substance so that printing, typing, or handwriting on it will not smear or bleed through; and
  - (3) be printed in type not smaller than eight-point type and be suitable otherwise for reproducing from it a readable record by a photocopy or photostatic or microphotographic process used in the office of the county clerk.
- (c) Except as provided by Section 11.008(c), Property Code, a clearly identifying heading, similar to the headings on most commercially supplied printed forms, must be placed at the top of the first page to identify the type or kind of legal paper.
- (d) Printing, typing, and handwriting must be clearly legible.
- (e) Names must be legibly typed or printed immediately under each signature.
- (f) All photostats, photocopies, and other types of reproduction must have black printing, typing, or handwriting on a white background, commonly known as positive prints.
- (g) Riders and attachments must comply with the size requirement prescribed by Subsection (b) and shall not be larger than the size of the page. Only one rider or attachment may be included in or attached to a page.